



**Dufferin Aggregates Milton Quarry  
Community Advisory Panel (CAP)  
Meeting Minutes**

Event:	Community Advisory Panel (CAP) Milton Quarry
Date & Time:	Wednesday June 2, 2021 -6:05 - 7:23PM
Place:	Zoom
Chair:	Morgan Murphy, Smithcom Limited
Participants:	<u>CAP Members:</u> Walter Heyden, Dufferin Aggregates, Site Manager, Milton Quarry Scott McCammon, Milton Chamber of Commerce Colin Best, Town of Milton Councilor Kristina Tesser Derksen, Town of Milton Councilor Tina-Marie Fava, Dufferin Aggregates, Milton Quarry Kevin Mitchell, CRH Canada Group Inc. Lisa Grbinicek, Niagara Escarpment Commission Stephen Ng Qui Sang, Neighbour Alan Davies, Neighbour Wendy Roberts, Sustainable Milton Mishal Naseer, Sustainable Milton Bryan Lewis, Halton Hills Councilor (Joined the meeting at 7PM)
Minutes:	Emily Lopez, Smithcom Limited
Regrets:	Ted Brown, Halton Hills Councilor Shelly Varley, Neighbour Nancy Tilt, Bruce Trail Anissa McAlpine, Planner, Niagara Escarpment Commission Janice Vancso, Neighbour

## Minutes

Morgan welcomes new CAP member, Alan Davies, and invites all members to introduce themselves.

Morgan asks members to review the previous meeting minutes of March 3, 2021. Minor edits are adopted. Morgan calls for a motion to approve the meeting minutes of March 3, 2021

Scott motions, Kristina seconds the motion.

March 3, 2021 meeting minutes are approved.

Morgan invites guests Wendy Roberts and Mishal Naseer from Sustainable Milton to join the meeting.

Wendy provides background information on Sustainable Milton, a group that creates a culture of environmental stewardship and helps make Milton a more sustainable community. Wendy shares the vision, goals, events and actions of Sustainable Milton.

Mishal Nasser introduces how Sustainable Milton has been engaging local government to create their “green goals” program, which works with local businesses to celebrate sustainable achievements. She shares future planned projects and opportunities.

Morgan opens the floor to questions.

Kristina: You focused a lot on the collaborative aspect of your work. I’m wondering if there is research or data elements to your work, and if so, would you share this information with other groups? Specifically, waste stream data analysis?

Wendy: We use a format that Milton Environmental provided to us that tabulates the types of waste, such as plastic, that are being disposed of and we share this data with the Milton Environmental Network. They have an app in the works, and once that is finalized, we will have access to it. We will be able to take a photo and upload the information. I agree that there is no point in collecting that data if we aren’t going to share it. I can connect you with Milton specific data.

Kristina: That’s exactly what I’m looking for, thank you.

### **ACTION: WENDY AND KRISTINA TO CONNECT ON MILTON ENVIRONMENTAL**

Morgan asks if there are any other questions for Wendy or Mishal. Sustainable Milton leaves the meeting.

Morgan invites Kevin and Walter to share an update on the 2021 Milton Quarry extension plans.

Walter shares the presentation slides featuring site maps from March 3, 2021, to use for reference.

Kevin points out the areas where Dufferin Aggregates are now finishing extraction and where reserves are being depleted - at the north-east end of the site.

Kevin: The proposed extension is going to be below this area - 16 hectares area. It will be a natural extension to what the east cell is now. For the most part that property has been sitting idle for many years. We are planning to file the application in July, and we've made it known to this community and all municipalities we deal with. This area is on the Halton side, but the materials would come through the Milton side. The Region of Halton Hills, Towns of Milton, Town of Halton Hills, the Niagara Escarpment Commission and Conservation Halton are the agencies that we've been working with. There are two processes we have to go through - one is under the Planning Act, and that is to deal with the municipalities on the official plan and the zoning to permit that extraction and the Niagara Escarpment Plan- they dictate what the land uses are and where and when extractions can be permitted. The other process is the Aggregate Resources Act.

Kevin: We've shared this information with the agencies - it's called the Joint Agency Review Team, or JART. We go through the official planned documents and we figure out what studies are needed. We then provide JART with our terms of reference on how we would execute those studies. The JART group observes your specific site and using their expertise, are able to ask other sites specific questions which are used to enhance generic documents. We are tailoring our reports to make sure we are addressing the comments from the JART team throughout the establishments of the terms of reference. We are planning for July.

Kevin: After we file the application, I envision that we will share parts of the application with this group over the length of the process, which will take several years. It won't change how the site is currently being run, however if the site becomes depleted then we won't have a need for the processing plant anymore, unless this is improved. If there is a gap in getting this approved, then we would likely take the equipment and move it to Acton, and the work here would be a smaller and slower operation. We are fine tuning all the technical reports. There are 13 in total, which will be shared and published on the public website.

Walter: In between now and the next meeting we can circulate a list of reports for the group.

**ACTION ITEM: CIRCULATE A LIST OF REPORTS RELATED TO THE EXTENSION WITH THE CAP WHEN THEY ARE AVAILABLE**

Walter opens the floor to questions.

Kristina: At what point in the process do you have to put notice out for public comment?

Kevin: There are two processes, one with the Municipalities and the Niagara Escarpment Commission, Under that legislation we do need to provide notice to the public. It's not across the community, it's only a personal letter to neighbours. I believe we only have one neighbor in that area. We also post a sign, however in this case no one would see it since the road is closed. We also post it in the newspaper, which is a requirement through the Aggregate Resources Act. There is also a public process under the Aggregates Resources Act, and there will also be public meetings. As well, this will be discussed at the Niagara Escarpment Board Meeting and at the town of Halton Hills. On the planning side it's a bit looser, but on the Aggregates Resources side there are very specific timelines as to when people can object.

Colin: What's your estimated timeline in terms of approvals? Is there a drop date where you would have to say you need to move your equipment to Acton?

Kevin: We are still sorting that out, but we know at the current rates that the quarry will likely be depleted by the end of 2024. If the economy keeps strong and we don't change things, then by the end of 2024 we would be depleted and so we are trying to sort that out because we know we need a bigger plant in Acton. What we are proposing to do, is when we file our application formally, we will be transparent with the approval committee and make our drop out dates clear.

Colin: Thank you for your openness, transparency is not always the case.

Lisa: I just wanted to add, with the respect to the consultation piece, the NEC has a process as well. Once the amendment application is received and it has gone through the commission, the first step would be for the commission to endorse the application be circulated and to post it on the environmental registry website, generally for a 60-day period. They would also circulate it to interested parties, other agencies, and other ministries for comment as well. Also, for people within 120 meters of the proposed amendment area.

Morgan asks if there are any other questions. Next agenda item - updating the terms of reference.

Morgan reads aloud and invites the CAP to review the tracked-changed updated Terms of Reference document.

Kevin: I want to give some context to these edits made by Walter and I and add that it is our goal that this document represents the people that live around the quarry and the politicians that represent those people. It is not the intention to exclude people, but to keep the focus on this quarry.

Kristina: Could you clarify that in the CAP member criteria section not all boxes need to be ticked, these are different criteria upon which we would base membership?

Morgan: Correct.

Scott: When you talk about balanced distribution, you give examples, but they do not include anything reference to business.

Morgan: We will add "local business owners" to this list of criteria for membership.

Brian Lewis joined the meeting.

Scott: This document talks about the selection of CAP members, that potential members are put forward for consideration and that we will discuss, but nowhere in the document does it say we are actually approving members.

Morgan: Yes, we will add that any member up for consideration must be approved by the CAP.

Brian: In some portions we reference Milton Quarry and in other parts you reference Halton Hills. Some of the people who participate in these meetings are Halton Hills residents, should all information in this document be

addressing Halton Hills and properly identify Halton Hills as well? I don't want people from Halton Hills to feel unwelcome. Is the "open forum" section open to anyone?

Morgan: The "open forum" section is open to anyone interested in speaking about a topic or ask a question. When we have a guest, we like to have an understanding of their desired discussion topics so we can add them to the agenda and be prepared.

Brian: We have a case where a counselor who is very active on the CAP is not able to attend due to health issues. If he would miss multiple meetings, is there a way of excusing his absence.

Morgan: We did soften some of the language surrounding the issue of multiple missed meetings as it was brought up last meeting. It's an extenuating circumstance and he has been very active in the CAP. We would leave it up to the CAP to decide the outcome and continue to work with him to understand his situation.

Brian: That language "may be asked to step down from the CAP" is very negative language. There has to be a better way of wording that.

Morgan: We can wordsmith it and add that the CAP would address the absence and next steps.

Walter: To go back to a point raised earlier, the reason we say Milton Quarry is because that's how its known in our company. If we called it the Milton/Halton Hills Quarry people would be confused. But we can take a look and add a clause that when we reference the Milton Quarry, located in Halton Hills, we are addressing both Milton and Halton Hills areas.

Kristina: My question is with respect to people who would like to attend a meeting with less than one-week notice. I understand the rationale behind that, but I'm wondering if we can make a revision that in emergency circumstances the CAP could vote to allow someone to speak with less than one-week notice.

Morgan: Yes, that sounds reasonable and we can add that language in.

Walter: The origin behind that was that there were some people who would just show up to the meetings.

Morgan: The other reason for that is that if there were any materials that needed to be gathered beforehand, its best to have notice so that we could answer any questions that might be asked.

Alan: I'm wondering if that website address is correct, because it didn't work for me. The only place I could find minutes was on the CRH Canada website.

Kevin: You're correct, Alan. You do need to go to the Dufferin Aggregate's website, so we will need to clean that up.

Colin: Just on the issue of last-minute items, there is a provision in most municipalities where, at the vote of the majority, the rules can be waived to allow someone to speak. In case of severe weather or other circumstances, we have voted to allow someone to speak above the regular provision and within a week.

Morgan: That is helpful context Colin, thank you for that.

Morgan asks for any other questions or feedback.

**ACTION ITEM: ADD UPDATES AS DISCUSSED AND CIRCULATE THE TERMS OF REFERENCE**

Morgan opens the floor to a open forum discussion.

Brian: I'd like to share a positive comment. Based on what we've been through in the past on Dublin Line, I've not heard any new complaints from one person between Dublin Line and Five-Side Road. I just want to say congratulations.

Colin: I agree with councilman Lewis. We've had some people thank us for changing the route to James Snow Parkway. There have been some issues with the traffic circle and the lane direction signs, which I've addressed with staff, and once the work begins on the main road overpass it should clarify which way to go. We are monitoring that as well. Good work.

Kevin: We appreciate the comments from both municipalities, and I want to thank Walter and his team for their hard work.

Walter: Yes, thank you very much. I'll pass this on to my staff.

Brian: Right now with all the construction going on, we know there is more traffic than normal, and we anticipate with the bridge construction that it's going to get worse all the way down to Trafalgar Road. But I just want to say that they're finding alternate routes and we have to acknowledge that is a lot better than what we've been through in the past.

Kevin: (To Counselor Lewis) Your team has been proactive and are doing a good job.

Morgan asks for any other comments or questions. Morgan suggests the date for next meeting be October 6<sup>th</sup>, 2021 at 6pm, over Zoom unless otherwise decided.

Morgan asks that if anyone has any topics or areas of focus that they would like the CAP to learn more about to please share them in advance.

Morgan asks for motion to adjourn the meeting. Colin motions.